

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

February 17, 2016

The Board of Trustees of Vernon College met on Wednesday, February 17, 2016 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, Mrs. Joanie Rogers and Mrs. Anne Spears.

Others present were Dr. Dusty R. Johnston, President, and Deans Garry David, Gary Don Harkey, Joe Hite, and Jim Nordone. Also present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mr. Chris Bell, Director of Campus Police; Mrs. Shana Drury, Associate Dean of Instructional Services; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Ms. Clara Gregory, Coordinator of Marketing & Alumni Relations; Ms. Criquett Lehman, Director of Quality Enhancement; Mrs. Mindi Flynn, General Ledger Accountant; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Payton McCormick from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Ferguson to approve the Consent Agenda containing the *Minutes of the January 20, 2016 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Dean David presented the *Financial and Investment Reports as of January 31, 2016*. Mr. Brints made the motion, seconded by Mr. Holt to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Ferguson made the motion, seconded by Mrs. Spears to approve the *Independent Auditor to Conduct the Annual Audit for the Year Ending August 31, 2016* as presented by Dean David. The motion carried unanimously.

Action Item C

Mrs. Rogers made the motion, seconded by Mr. Ferguson to approve the *2016-2017 Academic Calendar* as presented by Dr. Harkey. The motion carried unanimously.

Action Item D

Mr. Holt made the motion, seconded by Mrs. Spears to approve the *Resale Bids and Quitclaim Deeds of Property at 2600 St. James, Vernon, TX* as presented by Dr. Johnston. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Board Member Discussion/Input – Mrs. Pennington inquired about the status of the King Farms or if the College received any inquiries from area wind farms regarding locating equipment on the land. Dr. Johnston and Dean David reported the College has a rental agreement on the farms and that they would generate an estimated revenue for the board to view.

Enrollment update – Dean Hite presented the enrollment report for Fall II/Spring 2015 vs Fall II/Spring 2016. The report showed total headcount for Spring 16 and Spring I, Fall II, and December Mini-Term at 3,047 and was happy it showed a slight increase.

2016-2017 Tuition and Fee discussion – Dr. Johnston stated that several draft proposals about proposed tuition and fee increases have been sent to Board members for their review. The Trustees will set tuition and fees in March. He opened the semester saying he hoped the College would not have to raise tuition and fees, but reality is that this will be necessary. Last year approximately \$400,000 was cut out of the budget and there will probably be a little more this year.

Student Success Data Fact – Betsy Harkey presented the Student Success Data Fact Count Day Snapshot for the 2016 Spring and Spring I semesters. Enrollment is up as compared to Spring and Spring I 2015 in student count by 10 students. There were increases in the categories of Full time, dual credit and service area high school graduates.

Athletic Student GPA Report – Dr. Johnston presented the Athletic Student GPA report. Julie Myers-Kuhn, Athletic Director, was not present due to teaching a class. He displayed a bar graph showing GPAs for Baseball, Softball, Volleyball, Rodeo and Athletic Training for Fall 2015. **Correction on the form:** should read Athletic Student GPA's 2015-2016 instead of 2011-2012.

Dr. Johnston presented the Upcoming College Events:

- (1) Foundation Auction Update – *The Vernon College On-Line Auction* – March 1-3, 2016
- (2) March Board of Trustees meeting – Wednesday, March 9, 2016
- (3) Spring Break – March 14-18, 2016

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Personnel –

Mr. Ferguson made the first personnel motion, seconded by Mrs. Pennington to approve the following personnel changes as detailed on Item 6 Personnel information sheet and recommended by the President. The motion carried unanimously.

A. Employment

- (1) Eric Pankonien, EMT Instructor – effective January 19, 2016 with a salary of \$17,885 prorated for 4.5 months (50%)

B. Resignation

- (1) Christine Reese, A D N Instructor – effective January 14, 2016
- (2) Erica Michaud, Evening PBX Operator – CCC, effective February 29, 2016

C. Retirement

- (1) John Mahoney, Director of Physical Plant – Vernon Campus, effective March 31, 2016
- (2) Dr. Karen Gragg, Division Chair – Math & Science – Vernon Campus, effective August 31, 2016

Mr. Holt made the second personnel motion, seconded by Mr. Brints to approve the extension of the following Deans' and Associate Deans' Contracts for one year for a two year contract dated September 1, 2016 – August 31, 2018

D. Deans and Associate Deans -

- Dr. Gary Don Harkey - Dean of Instructional Services
- Mr. James Nordone - Dean of Student Services
- Mr. Joe Hite - Dean of Admissions and Financial Aid/Registrar
- Mr. Garry David - Dean of Administrative Services
- Ms. Kristin Harris - Associate Dean of Student Services
- Ms. Shana Drury - Associate Dean of Instructional Services

Closed Session: Mr. Ferguson made the motion, seconded by Mr. Holt to go into closed session at 12:25 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss

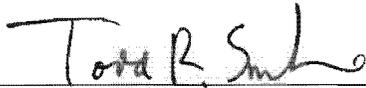
personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

- E. Conduct Evaluation of College President and Consider Extending Contract for one additional year (September 1, 2016-August 31, 2019)

Open Session: Mr. Ferguson made the motion, seconded by Mrs. Rogers to reconvene at 1:30 p.m. in open session. The motion carried unanimously.

Mrs. Ferguson made the third personnel motion, seconded by Mrs. Spears to approve the president's contract for Dr. Dusty R. Johnston for one year for a three-year contract dated September 1, 2016 – August 31, 2019. The motion carried unanimously.

There being no further business Dr. Smith adjourned the meeting at 1:32 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary